

Belleville Henderson Central School
PTO Meeting Minutes
March 2, 2015

Janelle Hodge - President
President
Lori Redden - Secretary

Kim Gordinier - Vice
Kim Gehrke - Treasurer

Members in Attendance: Scott Storey, Janelle Hodge, Kim Gehrke, Kim Gordinier, Patty Nortz, Stephanie Race, Carolynne Illingworth & Lori Redden

Meeting Called to Order in the Library @ 6:30pm

Old Business:

Secretary's Report: Minutes from the November meeting were reviewed by all in attendance. Kim Gehrke made a motion to accept the minutes. Kim Gordinier seconded the motion. It was noted that the January 20th meeting was cancelled due to lack of members.

Memberships: Lori reported that we currently have 49 paid members with 11 seniors being represented. Lori stated that she was at school at the end-of-day on December 1st to check the mailbox and with Theresa in the Main Office - no more memberships were turned in at that time. Two more memberships have been received since then. \$12.00 in membership fees were turned over to Kim Gehrke for deposit. The ice cream reward for most members in an elementary class was Mrs. Drakes 3rd Grade class with 7 members. Lori will make arrangements for them to receive their award.

Treasurer's Report: The current status of the McTeacher/McDonalds fundraiser is still unknown. Kim Gerhke is to contact the manager for any updates. Kim Gerke reviewed the current treasury report. Janelle made a motion to accept the report and Stephanie seconded. An issue of two \$40.00 bounced checks from the same family were recieved from the Kris Kringle deposit. Lori is to send a letter requesting repayment in the form of a money order be repaid to us in a two week time frame and we will forgo the bounce check fees. It was also suggested that we do not accept any checks over \$20.00 in upcoming years.

Yearbook PTO Ad: There was a request for a picture of the PTO officers. Mr. Storey took a picture and emailed it to Roxanne Locy. Kim Gehrke will finalize the arrangements.

Rags n' Reads (LuAnne Rowsam) Fundraiser: This fundraiser was held on Saturday, Dec 6th which 10% of her total sales would be donated to us. It was a foggy and rainy day which I believe kept some people away as well as other events being held in the community that day. We ended up with a check for \$60.00 which was turned over to Kim Gerhke for deposit.

Fall Fundraiser: All backordered Coffee Mugs and the One Exchange have been completed without any issues. The ice cream reward to the elementary class with the most participation with 8 students participating in the fundraiser goes to Mrs. Dudley's Kindergarten class. Lori

will make arrangements for them to receive their award. **Order Issue:** The certified letter and money order were refused by the student's parent. Said parent, also failed to show up for their scheduled parent/teacher conference. Lori was able to cash the money order back in the amount of \$45.50 but we are still lacking \$42.50 to complete the refund. It was discussed and all agreed to send a refund, a copy of what was ordered and a letter explaining why the order was not processed to those effected by the cancellation. Janelle made a motion and Kim Gordinier seconded the refund request.

Kris Kringle: Lori reported that we had another successful year. We made a profit of \$736.82 over what she had spent (\$1,948.91) on the items. Receipts for items purchased were turned over to Kim Gehrke. Profits were up from last years \$528.00. She purchased enough items to last all three days without have to go shopping each night, price and restock. She took inventory of what is currently being stored at the bus garage and what will need to be purchased next year. We will not need to spend as much as this year as we have a good base to start with. We had a total of 18 volunteers who helped out during this event. We had roughly ten boxes of candy (choc covered cherries & orange/raspberry flavored thin mints) remaining at the end of the event which we donated to teachers who were still in the building. Lori will adjust the amount of candy she will purchase next year. Lori also donated 5 boys camo winter hats, girls scarfs & hats, gloves, 4 mens scarfs and 5 womens scarfs to Karen Bertram (many had been handmade & dontated). We have had these items year after year and they never sell so she checked with Karen who stated that she had a long list of children in need. Lori thought it was a better idea to have the items put to use rather than to keep storing them. We also had items dontated to Kris Kringle this year: LuAnne Rowsam-Panther Paws Scrafs, Michelle Moyer-1 box of Lego Sets, Karen Bertram-2 boxes of Lego Sets, Lisa Leen-box full of various items/avon jewelry, Lori Redden-box full of various items and Stephanie Race's mother also donated a bag full of various items. It was suggested that we send Thank You cards for the donations but after further review, Lori had already sent an email and posted on our Facebook page a Thank You for the volunteers and donations. Rick Corron suggested that we contact Dean Simmons next year to request donations from Central Tractor in Watertown. He believes he would donate various tool items. Lori has added this to her "To Do" list. Lori made an adjustment to the Kris Kringle flyer that will be used next year. She has added a Yes or No section that asks if the student is allowed to purchase something for his/herself if there are funds available. One of the elementary teachers said she got a comment from a Grandmother that her granddaughter was greedy because she had purchased something for herself. This will hopefully help keep the guess work out of whether they are allowed too or not. One complaint was emailed to Lori pertaining to the items her 1st grader had purchased. Email was read and discussed by all in attendance. Really no further action is required. Next year, Lori will try to emphasize to the volunteers (especially students) to try to make the child pick age appropriate gifts.

Box Tops/Soup Labels: Janelle reported that Karen Bertram submitted our Spring submission by the deadline. She will follow-up with Karen to get the dollar amount of that submission. Lori had also supplied Janelle with a flyer for TOPS award card program which works that same way as Hannaford and Target. Belleville-Henderson was not an eligible school yet and Lori asked Janelle to check into this as she believed it would be beneficial to us since our closest stores are all TOPS.

Reading Program Reading with a Buddy Day: Kim Gordinier reported that the Belleville-Henderson Honor Society students provided the hot chocolate and popcorn.

End-of-Year Awards: Scott Storey will discuss with the teachers at their grade-level meetings. Lori will email required information to him.

Senior Scholarship Application: Officers decided to leave the application as is until further notice.

New Business: Patty Nortz was contacted by Liz Brennan of Cape Vincent Elementary. She would like our students to attend their Child's Book Festival being held on Saturday, June 6th from 9:30 - 3:30 for grades K-6. This festival has the authors of various childrens books present and available to sign copies of their books. They offered to cover the cost of bus transportation but wanted to request funds from the PTO. They would also want teachers/parents/pto to chaperone the students during the trip. Per Mrs. Nortz, transportation costs would estimate around \$300.00. The idea was brought up that we "PTO" would rather the funds go to our students so they would all have the opportunity to purchase a book which they could then have signed instead of giving funds to go towards transporations costs which they had already agreed to cover in the first place. Kim Gordinier is going to discuss this option with Mrs. Nortz and we will follow-up at our next meeting as Mrs. Nortz needs an answer either way by May 1st.

Next Meeting: Last two meetings of the year: **Mon. April 13 & Mon. May 11 both at 6:30pm**

Meeting Adjourned: 7:45pm